

Jackson Christian School

Parent – Student
Handbook
K-12



“Equipping Students to Impact the World for Christ”

TABLE OF CONTENTS

MISSION STATEMENT 4

VISION STATEMENT 4

HISTORY OF JACKSON CHRISTIAN SCHOOL..... 4

CORE VALUES..... 5

STATEMENT OF FAITH 6

PHILOSOPHY OF CHRISTIAN EDUCATION 6

THE PURPOSE OF JACKSON CHRISTIAN SCHOOL 7

SCHOOL GOVERANCE 7

STUDENT GOALS AND OBJECTIVES..... 9

ADMISSIONS POLICY..... 10

ATTENDANCE POLICIES 12

EXCUSED ABSENCE 12

TARDINESS..... 13

CREDIT LOSES AND GRADE RETENTION 14

STUDENT DISCIPLINE AND CONDUCT 14

GENERAL CODE OF CONDUCT 14

GENERAL INFORMATION..... 17

BIBLE 17

TECHNOLOGY GUIDELINES..... 17

ELECTRONIC USE POLICY 18

NETWORK AND INTERNET RESPONSIBILITIES: 18

CHAPEL..... 19

PARENT-TEACHER CONFERENCES 19

PARENT WEB..... 20

SCHOOL WEB SITE 20

POSTAL AND EMAIL COMMUNICATION 20

PARENT ALERT..... 20

VOLUNTEERING PHILOSOPHY 20

FAMILY SERVICE HOURS REQUIREMENT 20

CLOSED CAMPUS, VISITORS 20

INCLEMENT WEATHER, SCHOOL-CLOSING PROCEDURE..... 21

HIGH SCHOOL 22

STUDENT DISCIPLINE 23

STUDENT DRIVING AND PARKING REGULATIONS..... 24

DRESS CODE 25

ACADEMIC INFORMATION 26

Graduation Requirements.....	26
Regarding Core Courses	27
Academic Probation.....	28
Remediation.....	28
Homework.....	28
Exams and Semester Grades	28
High School Grade Scale.....	29
Honor Roll.....	29
National Honor Society	29
Dual Enrollment Policy	29
Work Co-op	30
Career Center	30
MIDDLE SCHOOL.....	31
STUDENT DICIPLINE.....	32
DRESS CODE	33
ACADEMIC INFORMATION	34
ATHLETIC HANDBOOK.....	37
PHILOSOPHY OF ATHLETICS.....	38
PARTICIPATION IN ATHLETICS	38
ATHLETIC OPPORTUNITIES.....	38
ATHLETIC POLICIES.....	39
HIGH SCHOOL ACADEMIC ELIGIBILITY REQUIREMENTS	41
MIDDLE SCHOOL ACADEMIC ELIGIBILITY REQUIREMENTS.....	41
ATHLETIC DRESS.....	42
ATTENDANCE REGULATIONS	42
THON DAY	42
DUAL SPORTS (NOT ALLOWED FOR MIDDLE SCHOOL STUDENTS)	42
TRANSPORTATION	43
SCHEDULES.....	43
GENERAL TRAINING RULES.....	43
MINIMUM NUMBER OF PRACTICES	43
TEAM TRYOUTS AND CUTTING	43
TRANSPORTATION FEE.....	43
WITHDRAWAL FROM A SPORT	43
AWARDS.....	44
PARENTAL/COACH COMMUNICATION	45
STUDENT CONTRACT / PARENTS CONTRACTS	45
PARENT AGREEMENT (SAMPLE).....	47
ELEMENTARY SCHOOL.....	48
CREDIT LOSTES AND GRADE RETENTION	49
STANDARDS OF CONDUCT/DISCIPLINARY PROCEDURES	49
DRESS CODE	50
ACADEMIC INFORMATION	51

RIGHT TO CHANGE STATEMENT

JCS reserves the right to change its policies at anytime as the Board or administration deems to be in the best interest of the school and Royal Ministries, Inc.

MISSION STATEMENT

“Equipping students to impact the world for Christ”

VISION STATEMENT

Jackson Christian School students will possess wisdom, knowledge and a Biblical worldview resulting in a lifestyle of Godly character, leadership, service, stewardship and worship.

HISTORY OF JACKSON CHRISTIAN SCHOOL

Jackson Christian School began as Jackson Baptist School in the fall of 1972. The school started as a result of meetings between concerned parents and pastors. The pastors P. Anthony, C. Berry, B. Bishop, H. Hall, A. Jennings, L. Johnson, B. Mains, D. Peterson, and R. Taylor were the active participants in a pastor’s fellowship, which led to JCS becoming a Christian School. Our school started with sixty-nine students in grades K-6, three full-time teachers, one part-time teacher, a secretary, and a part-time custodian. The beginning of JCS was a combination of vision for the future and conviction that children should be educated according to the standards of God’s Word.

A board was elected from among the supporting churches and governed this ministry until the summer of 1980. A growing conviction that the school’s needs would be better met under the leadership and direction of one local church led to a unanimous vote of the pastors fellowship to offer the JCS ministry to Cascades Baptist Church.

In the first few years, the school’s classrooms were at various locations including Cascades Baptist Church, Rives Baptist Church and an old four-room school building on Murphy Street. In 1973, the 6th and 7th grades were added. Each year after that, an additional grade was added with the first graduating class receiving diplomas in 1978.

In 1980, the student population was 232 (K-12), with sixteen full-time faculty, two part-time teachers, and a support staff of four. Pastor Anthony Gould was instrumental in the leadership of the school. On November 27, 1984, Cascades Baptist Church voted to purchase two public schools from the Jackson Public School system. Harrington School was assigned to house our Elementary students and Ridgeway School became our High School. On December 7, 1984, the closing and purchase of the two buildings was finalized. With the help of the student body and a very large number of adults, we moved from the Murphy Street property (the former Woodworth Elementary School) to our two new facilities. On January 7, 1985 the first day of school was held at the new locations.

The 1990’s led to a number of improvements in the school, including the construction of our gym in 1993. The first varsity game was played in January of 1993. In the years of 1998-99, it was decided the school could better meet the needs of the evangelical community if the school’s name was changed to Jackson Christian School. On July 1, 2004, the ownership of JCS was transferred from Cascades Baptist Church to Royal Ministries, Inc., a 501 (c) 3 non-profit created to own and operate the school. JCS is now an independent school, governed by a School Board.

In 2004, the school embraced the mission of “Equipping Students to Impact the World for Christ”. The passion of the parents and leadership of JCS is to provide a continuing school where “Jesus Christ is pre-eminent in everything”. Col 1:18

From 2000-2005 the school incorporated a series of improvements. A new Media Center was constructed in the High School. Both buildings were wired to accommodate computers, the Internet, and protection devices were installed.

In 2006, JCS was fully accreditation, by both the Association of Christian Schools International (ACSI) and Advanced accrediting associations.

A school wide computer system for administrative, teacher, parent and student use was installed in 2007 greatly improving communication throughout the school system.

In August of 2008 Encore! The Resale and More Store opened for business at 2390 Wildwood Ave in Jackson. Encore is owned by JCS and is staffed by volunteers. The store accepts donations of goods for resale in the 26,000 square foot facility. The proceeds from Encore! fund the school’s financial aid system. In its first year of existence Encore provided more than \$200,000 for financial aid. Encore is a testimony of God’s hand of blessing and care for JCS and its families. The driving force behind Encore began with a group of dedicated volunteers lead by Phil and Barb Tripp who had a vision for providing a sustainable source for additional funding for the school.

CORE VALUES

The Authority of Scripture: The Bible is inerrant and is the basis for all wisdom and truth, integral to academics, programs and activities. II Timothy 3: 15 – 17

The Priority of a Vibrant Relationship with Christ: All school personnel are expected to pursue, and all students are encouraged to pursue, a growing relationship with Christ. Colossians 2: 6-7

The God-Given Worth of Each Child: Each child is to be developed to his or her full spiritual, physical, intellectual and social potential. I Thessalonians 5:23, Luke 2:52

The Importance of Parents and Churches:

The school’s role in educating and disciplining students is to support the primary responsibility of parents and churches. Deuteronomy 6:6-10, I Thessalonians 1:1-3

Competency of Staff: All staff is professional and proficient in their responsibilities and is committed to continuing development. Colossians 3:24, I Corinthians 10:31

Proper Stewardship of Resources: Finances, capital resources and supplies are to be handled with integrity, wisdom and accountability, to provide affordable tuition, fair compensation and fiscal stability. II Corinthians 8:20 – 21

Academic Excellence: Students will develop critical thinking, mastery of skills, and profound knowledge of content through challenging curriculum and instructional methods. Luke 2:40, II Timothy 2:2

STATEMENT OF FAITH

1. We believe the Bible to be the inspired, infallible, inerrant, and authoritative, Word of God. *II Timothy 3:15, II Peter 1:21*
2. We believe there is one God, eternally existent in three persons, Father, Son, and Holy Spirit. *Genesis 1:1, Matthew 28:19, John 10:30*
3. We believe in the deity of Christ, *John 10:33*, His virgin birth, *Isaiah 7:14, Matthew 1:23*, His sinless life, *Hebrews 4:15, Hebrews 7:26*, His atoning death, burial and resurrection, *I Corinthians 15:3, Ephesians 1:7, John 11:25, I Corinthians 15:4*, His personal return in power and glory, *Acts 1:11, Revelation 19:11*.
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved. *John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-9, Titus 3:5*
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. *Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, Ephesians 5:18*.
6. We believe in a literal view of the creation account as presented in Genesis (*Genesis 1 – 2:25*). During six, twenty-four hour time periods, God created the physical world we live in, the natural laws and processes that govern the universe, as well as all living things. Biblical writings and all physical evidence in the physical world support this view. Evolution, theistic evolution, gap theory, or any other view inconsistent with scripture is rejected as unbiblical and teaching that is outside of biblical truth, and is therefore rejected unconditionally.

PHILOSOPHY OF CHRISTIAN EDUCATION

“Beware lest any man spoil you through philosophy and vain deceit, after the tradition of men, after the rudiments of the world, and not after Christ.”
Apostle Paul, Colossians 2:8

Education by its very nature teaches values. Teachers by their very nature, both intentionally and unintentionally pass on their opinions to their students. The Scriptures teach us that all society expresses a worldview (philosophy) that ignores God, and virtually all Christian thought. In our nation today, the media and secular educators shape the majority of our national opinion.

Jackson Christian School is a haven where students are given the freedom to form their worldview in harmony with the teaching they discover in God's Word. God is on a mission to impart truth, knowledge, understanding, and wisdom into the minds and hearts of His children. He does this through the home, church, and the school.

We were originally created in God's image, enjoying His teachings and His teachings alone. However, we have fallen from that high and lofty position. We are now a fallen race living in a fallen world. God has chosen to leave His children in the world, yet we are not to let the

world educate us that we might think like them, and act like them. We are to believe, behave, and teach in such a way that the world changes from its philosophies and embraces the teachings of Christ.

THE PURPOSE OF JACKSON CHRISTIAN SCHOOL

“Then they that feared the Lord spoke often one to another...” Malachi 3:16a

Communication is a way of life among God’s children. This handbook is one of the methods in which we can work together in agreement for the glory of God, and the well being of your children.

Experience has taught us that perhaps the single most important factor for a child’s success in a Christian school is the parent’s motive for sending their children to us. It is our desire that parents understand that Jesus Christ is to be central in every aspect of a student’s education. When Christ has this pre-eminence (Colossians 1:18) this, and this alone will positively influence the entire course of your child’s life. If Christ is exalted in the home, as well as in your church, and you desire for Christ to be exalted in your child’s education, then JCS is the school for you.

Christian education is crucial if the next generation is to prosper, for every generation is one generation from extinction. Therefore, we either educate or we will expire. God’s Word calls out to us to gain knowledge, seek understanding, and grow in wisdom. God said many years ago, *“My people are destroyed for lack of knowledge.” (Hosea 4:16)*

Jackson Christian School is committed to work closely with the home and the church to impart knowledge to children spiritually, academically, and socially.

“...that in all things He might have the pre-eminence.” Colossians 1:18b

Just as the parents’ motive for sending their children to a Christian school is vital, so also is the school’s motive, or reason for its existence. JCS exists because we believe that Jesus Christ is to be honored in every aspect of life, including education. The formal education of a child is what a large majority of a child’s future will be built upon. Giving Christ pre-eminence or first place, in formal education is in keeping with the Scriptural mandate of Colossians 1:18 and it is the reason that JCS exists.

SCHOOL GOVERNANCE

Jackson Christian School is governed by the board of Royal Ministries, which is the parent organization of Jackson Christian School, Kingdom Kids Preschool & Daycare and Encore! The Resale and More Store. The board of Royal Ministries is a self-perpetuating board. Therefore, board members are appointed rather than elected. While decisions made by the board may drive day to day decisions, the board focuses more on overarching vision and direction rather than the details of daily school operation. A current list of board members is provided in the Royal Review which is published periodically throughout the school year for JCS family and friends.

The superintendent of Jackson Christian School is the sole employee of the school board. The superintendent of JCS participates as a member of the board and attends the board meetings that are scheduled each month throughout the school year. All board meetings are closed.

Board Job Description

The job of the board is to lead the organization toward the desired performance and assure that it occurs. The board's specific contributions are unique to its trusteeship role and necessary for proper governance and management.

Bylaws

The Bylaws of Royal Ministries, Inc., provide for the Board's role in hiring the Chief Administrator, the selection of new board members, qualifications and requirements of board members, quorum and voting procedures, removal of board members, and duties and responsibilities of the board.

Governing Style

The board approaches its responsibility with a style that emphasizes outward vision rather than internal preoccupation, encouragement of diversity in viewpoints, strategic leadership more than administrative detail, clear distinction of board and staff roles, and proactively rather than reactivity. In this spirit, the board will:

1. Enforce upon itself and its members whatever appropriate discipline is needed to govern with excellence. Discipline will apply to matters such as attendance, respect for clarified roles, speaking with one voice, and self-policing any tendency to stray from adopted governance policies.
2. Be accountable to the Christian community for competent, conscientious, and effective accomplishment of its obligations as a body. It will allow no officer, individual, or board committee to usurp this role or hinder this commitment.
3. Monitor and discuss annually at the June meeting the board's own process and performance. Ensure the continuity of its governance capability by retraining and redevelopment.
4. Be an initiator of policy, not merely a reactor to staff initiatives.

Delegation to the Chief Administrator

While the board job is generally confined to establishing the broadest policies, implementation and subsidiary policy development is delegated to the chief administrator.

Chief Executive Job Description.

The Chief administrator is the board's single official link to the operating organization, and the board's one-voice in communicating with all constituents. The chief administrator is responsible for: (1) organizational accomplishment of the provisions of board policies on ends, and (2) organizational operation within the boundaries of prudence and ethics established in board policies on executive limitations.

STUDENT GOALS AND OBJECTIVES

“And that from a child thou hast known the Holy Scriptures, which are able to make thee wise unto salvation through faith which is in Christ Jesus.”

II Timothy 3:15

Spiritual

1. To receive Jesus Christ as personal Savior and establish a lifelong personal relationship with Him.
2. To awake a realization that God has a plan and purpose for each child's life, and teach each child how to walk that lifelong path with his/her Creator.
3. To instill within each student the joy that accompanies living to be a blessing to others, and living to be his/her brother's keeper. This commission from God will lead to serving others either at home or on some foreign field.
4. To establish a lifelong love for learning and growing, with each child developing a hunger to be conformed to the image of Christ.

Academic

1. To incorporate God's truth from the Bible into all parts of the curriculum and to discover the satisfaction that results from being a lifelong learner.
2. To cultivate and enhance critical thinking skills, effective study habits, along with the ability to discern truth from error.
3. To build a worldview based on the eternal foundation of God's character and not on the ever-changing opinions of human wisdom apart from God.

Social

1. To learn to respond to God's unimaginable love by finding Him sufficient and satisfying above all other things in life.
2. To develop a deep sense of mercy, justice, and compassion towards all others, but especially towards those less fortunate than oneself.
3. To know oneself, and understand one's own strengths and limitations. To daily deal with the roots of bitterness and seek to live a life of joy.
4. To realize one's private life and moral character cannot be separated from one's duty towards God and others.

Physical

1. To develop self-discipline in one's lifestyle that honors the pattern of God's Word.
2. To understand that one's body is the dwelling place of the Holy Spirit and to yield to Him as an instrument in Christ's service.

ADMISSIONS POLICY

The policies for admission to Jackson Christian School are as follows:

- 1) Prospective parents must complete the following documents and submit them to the JCS Business Office with the Enrollment Fee before being considered for enrollment in the school:
 - a) Application for Enrollment Form
 - b) Parental Commitment and Agreement Form
 - c) Family Volunteer Form
- 2) Enrollment interviews of prospective families and student(s) are conducted with one or more of the school principals before a final enrollment decision is made by the Admissions Committee. Ideally, both parents, or guardians, should be present during the school interview.
- 3) Enrollment criteria at Jackson Christian Middle School and High School:
 - a) At least one parent, or guardian, must make a profession of faith and salvation in Jesus Christ.
 - b) Alternately, if neither parent or guardian can profess Jesus Christ as their Lord and Savior, then a profession of faith in Jesus Christ by the student will be accepted.
 - c) The family, or at a minimum the student, must be actively involved in a Bible-believing church.
 - d) Students who have been expelled, suspended, or dismissed from other schools will not be allowed to enroll.
 - e) Students with a criminal history will not be allowed to enroll.
 - f) In the administration's best judgment, students, or families, whose attitudes or lifestyles are not consistent with Biblical values, will not be allowed to enroll.
 - g) Students requiring unique educational or medical needs beyond the resources of the school will not be allowed to enroll.
 - h) Satisfactory academic testing if deemed necessary during the Enrollment Interview.
 - i) Jackson Christian School will not typically accept students who are entering, or have already entered, their senior year of high school. However, the Admissions Committee will review each application on a case-by-case basis.
- 4) Enrollment criteria at Jackson Christian Elementary School and Pre School:
 - a) At least one parent, or guardian, must make a profession of faith and salvation in Jesus Christ.
 - b) The family must be actively involved in a Bible-believing church.
 - c) Students who have been expelled, suspended, or dismissed from other schools will not be allowed to enroll.
 - d) In the administration's best judgment, students, or families, whose attitudes or lifestyles are not consistent with Biblical values, will not be allowed to enroll.
 - e) Students requiring unique educational or medical needs beyond the resources of the school will not be allowed to enroll.

- f) Satisfactory academic testing if deemed necessary during the Enrollment Interview.
- 5) The final decision for enrollment will be determined by the Admissions Committee. The committee is comprised of:
 - a) The Superintendent
 - b) The High School Principal
 - c) The Middle School Principal
 - d) The Elementary Principal
- 6) Acceptance of new students will be confirmed with a written letter to the parents or guardians.
- 7) All new students are accepted on probationary status for one school year, which may be extended at the discretion of school administration. Students, who do not follow Jackson Christian School policies, perform poor academically or have discipline problems may be requested to transfer out of the school during the probationary time.
- 8) Jackson Christian School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, financial aid program, athletic or other school administrated programs.
- 9) Jackson Christian School's biblical role is to work in conjunction with the home and the church to mold students to be Christ-like. On occasion, the atmosphere or conduct within a particular home may be counter to or in opposition to the biblical lifestyle the school teaches. This includes, but it is not necessarily limited to, sexual immorality, homosexual orientation, threats, or the inability to support the biblical principles of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant, or to discontinue enrollment of a student.
- 10) Jackson Christian School reserves the right to enroll international students who may not profess Jesus Christ as their Lord and Savior.
- 11) The enrollment criteria for international students is as follows:
 - a) Students must be approved by a school approved agency.
 - b) Students must be approved by the Admissions Committee.
 - c) Approval is based on the best known information supplied by the agency.
 - d) Whenever possible, students are placed in host family homes whose children attend JCS.

ATTENDANCE POLICIES

Excused Absence

1. Personal illness should be verified by a phone call from a parent on the day of the absence or a note the next day when the student arrives at school. If your child is ill, please keep them at home.
2. Death in the family or a serious personal problem that can be verified by the parents.
3. Doctor or dental appointments.
4. Participation in a school-sponsored activity or a church-related activity that meets both the parents and Principal's approval.
5. Juniors and seniors are allowed up to two days to visit colleges they may be considering.
6. Family Days: A total of **five days** may be granted to students desiring to be absent from school in order to go on a family outing or vacation. A parent must request permission by a written note to the school office **at least five school days in advance of the leave.** Any additional days will be considered unexcused absences. Before any approval is granted, the principal will review the student's behavior and academic progress.
7. It is the purpose of JCS to be a grace-driven ministry, yet grace does not ignore excellence, grace promotes excellence. There is a direct relationship between academic success and regular school attendance. Attendance is the responsibility of the student and parent or guardian. There is no fully beneficial substitute activity for a day's absence from school.

Reporting Procedures (upon returning to school after an absence):

1. For each occurrence of absenteeism, the student must bring in to the office, before going to their first class, a written excuse signed by the parent or guardian. The parent is responsible to see that the excuse is sent. A physician's note or verification is required if the student is absent longer than four consecutive school days.
2. The student is responsible for all missed work. **A student will have one school day for each day missed to complete the make-up work. It is the student's responsibility to find out what was assigned and collected during their absence.** When possible, assignments should be secured from a classmate or Parents Web on the day of the absence, to allow maximum time for completion.
3. For approved vacation days, full credit will be received if the work is handed in before the deadline. However, if the work is turned in late, the student will not receive full credit. If extended time is needed to makeup homework, tests, or quizzes, prior approval must have been granted before the deadline from each teacher.

4. Any student who is counted absent a full (or partial) day from school must first report to the school office to secure an admission pass to their first class.

Tardiness

It is essential that students learn habits of promptness and realize that frequent tardiness is cause for concern and corrective action. Tardiness is not a desirable quality, as it is disruptive and detrimental to the entire class.

First Hour Tardiness (arrival at school)

1. All students arriving late must check into the school office and receive a pass to their class.
2. Tardiness to school will be excused only by an appropriate explanation from a parent or other person responsible for the student.
3. Tardiness resulting from occasional difficulties with car pool and other private means of transportation may be deemed as an excused tardy. A pattern of tardiness for the above reason is unacceptable and will be counted as unexcused.
4. All other tardies, (such as oversleeping, etc.) will be unexcused. Grades on tests, quizzes, and other work in class missed during an unexcused tardy may be lowered.

Class Tardiness

1. Students who arrive to a class after the bell has rung are considered tardy unless accompanied by a note from the office or teacher.
2. Excessive tardiness to class will result in disciplinary action. Three unexcused tardies in any grading period is cause for detention. Continued tardies may result in suspension and a possible conference with parents.

Partial Day Absence

1. The parent or student must sign out at the school office before leaving the campus. The student can only sign themselves out with permission (note or call) from parent.
2. If a student (in an extra-curricular activity—such as athletics, Royal Players, band, choir) goes home from school early after being present any part of the day, he/she will become ineligible to participate in any after school or evening activity.
3. A student is ineligible to participate in any after school or evening extra-curricular activity if he/she arrives at school after 10:30 AM. Exceptions can be made for excused absences by administration (i.e. college day, funeral, doctor's appointment etc.) Students who are too ill to arrive on time are encouraged to stay home.
4. A student will be considered to be absent for one-half day if he/she is out of school for up to three hours during a full school day. If four or more hours are missed it will count as a full day's absence.

CREDIT LOSSES AND GRADE RETENTION

In order to receive a recommendation for credit in a course of study, a JCS secondary student (grades 6-12) must not exceed ten (10) absences in a semester. A student accumulating more than ten absences in a semester course shall not receive credit in that course unless the Principal has granted an extension to that student. Parents will be notified when seven (7) days have accumulated and when the ten-day limit has been reached. After a review has been conducted, an extension may be given if a request is made to the Principal and the absences are all considered legitimate.

Students who exceed ten (10) days of excused absences in a semester and have earned a passing grade in their class may have the opportunity to earn a credit recommendation by making up 45 minutes of time for each class absence during the semester. This make-up time will be scheduled outside of the student's regular day, in the afternoon, evening, or weekend at the arrangement of the Principal. All make-up time must be completed before the grades are issued or the student will not receive a credit recommendation.

STUDENT DISCIPLINE AND CONDUCT

Jackson Christian School is a community of young Christian learners. A basic principle behind all behavioral expectations is that students will honor God and respect other people, their property, and their opportunities to learn. Anything that hinders learning is unacceptable. The purpose of a code of conduct is to develop a group unity so that each student might have the individual freedom to succeed in his/her educational experience. A commitment to success at JCS might mean that certain individual freedoms be given up so that our student body can function effectively.

Students are enrolled for one academic year at a time. The faculty and administration at the end of each year review students who establish a questionable behavioral record. JCS reserves the right to not invite a student to re-enroll for the following year if it believes the student to have educational or behavioral needs outside of the mission of the school.

JCS may discipline its students for infractions of behavioral expectations regardless of whether these occur on or off school grounds throughout the school year. All of a student's life constitutes his/her testimony and has an effect on other students.

If a student or parent is offended by the words or actions of a teacher or any school employee according to Matthew 18, he/she should first go to the teacher and share this with him/her. If, after consulting with the teacher there is no reconciliation, they then should go together to counsel with the principal. If after consulting with the principal there is no reconciliation, they can petition the Superintendent to hear the complaint. The board reserves the right to not hear the complaint and default to the Superintendent's decision.

General Code of Conduct

1. Students must always be respectful of others' rights, property, and the authority of all teachers and staff members.
2. Students are to pass in the halls between classes and activities in an orderly manner. Horseplay, such as running, pushing, and yelling will not be tolerated.
3. Any school has a potential for minor distractions in the classrooms. Writing and passing notes, tossing objects, and playing with irrelevant objects will not be

allowed. A violation of this will result in a reprimand. If the violation continues, the discipline will increase.

4. Students must demonstrate respect for members of the opposite sex and are not permitted to engage in any public display of affection (holding hands, arms around each other, etc.). This includes school activities on or off campus.
5. Smoking, drinking alcoholic beverages, gambling, and the illegal use of drugs by anyone at any time will be grounds for suspension or expulsion from Jackson Christian School. This policy also includes off campus and non-school time.
6. Infractions of bullying and/or fighting may be dealt with at the principal's discretion including the possibility of suspension.
7. Students must use proper and respectful language with other students and teachers at all times.
8. Students found cheating on homework or tests will receive a zero or reduced grade at the discretion of the teacher. A second offense must be referred to the Principal. Suspension from school may be issued at this time.
9. Student owned cell phones are not allowed in the classroom. Cell phones must be turned off and left in locker during regular school hours. Cell phones may be used with special permission only.
10. Student owned cell phones are allowed at school sponsored extracurricular events such as sporting events, fieldtrips, off-site events (such as SSI), etc. However, phones must be turned off at the event if requested by administration or the faculty in charge.
11. Electronic devices may be in your possession and used both before and after school hours. Students are solely responsible for the safe keeping of these devices and Jackson Christian School accepts no responsibility for this equipment. All material contained in these devices is subject to viewing at any time by school personnel. Parents allowing their students to bring electronic device should understand that material contained in them must meet all standards of the Parent Student Handbook.
12. Jackson Christian School requires all material whether audio or visual to be free from vulgarity, pornography, or other speech or visuals that would be offensive or outside of acceptable limits of decency. Students bringing material or possessing electronic devices containing material that does not meet the above requirements will be subject to discipline and the loss of this privilege.
13. Electronic devices may be used when an instructor deems them a necessary part of a particular classes instruction.

14. School property is to be treated with respect and care. Deliberate damage such as writing or scratching on desks, walls, etc., will be disciplined. In addition, a fine will be assessed to cover the cost of repair.
15. Students are expected to be in their seats and prepared to start class when the bell rings.
16. Lockers are the property of JCS and are assigned to the students for their convenience. They are not the private property of the student. The school administration reserves the right to inspect a locker if a question arises, and to make a ruling on any decoration used within the locker.
17. Proper manners on school property include courtesy to all fellow classmates.
18. Snowballs are not to be thrown on the school grounds.
19. Students whose attitudes and conduct (both in and out of school) are considered undesirable and in conflict with the basic principles and purposes of Jackson Christian School, will be subject to observation review and possible discipline.
20. The school administration reserves the right to make rulings on new fads and changes of style during the school year (pertaining to student dress) that is considered worldly by its appearance and unique to a un-Christ-like lifestyle.
21. Respect for authority is expected of all students at all times. Parents, grandparents, business professionals, and various school representatives often visit the campus often. We wish to maintain a positive, respectful testimony to all who visit our school. Students are the ones who will leave the most lasting impression.
22. Food and snacks from the vending machine or lunchroom are not allowed in the classrooms unless allowed by the teacher in charge.
23. Students who drive to school must enter the building upon arrival; they are not to socialize in the parking lot or within their cars.
24. Skateboarding is not permitted on school property unless authorized as an after-school club monitored by school personnel.
25. Jackson Christian School retains the right to un-enroll any student whose conduct is in opposition to the biblical principles of the school. For example, any student who engages in sexual immorality, professes to be homosexual/bisexual, or is a practicing homosexual/bisexual will be un-enrolled. Additionally, any student who condones, supports, or otherwise promotes sexual immorality and homosexual/bisexual practices will be un-enrolled.
26. Jackson Christian School reserves the right to un-enroll students who move out of their family's home without parental consent.

27. Jackson Christian School reserves the right to un-enroll students who are involved in living arrangements which put them at risk of being involved in immoral sexual behavior.
28. Jackson Christian School reserves the right to revoke any international student's I20 who is having behavior issues or is a negative influence on other students.
29. All medication (both prescription and non-prescription) must be taken to the office. It is recommended that the medication be given at home whenever possible. However, recognizing the necessity of some children to have medication while attending school, the following requirements must be observed to comply with school policy:
 - a) The prescription medication must be sent to school in a container, labeled with the name of the medication, the amount to be given, the time of the day to be taken, and expected duration that the medication is to be taken.
 - b) The physician's name and the STUDENT'S name must be on the label for prescription medication.
 - c) A medical form signed by a parent must accompany all prescription and non-prescription medication; with dates and times it is to be taken.
 - d) Inhalers may be kept by the student.

GENERAL INFORMATION

Bible

We encourage all students (1-12) to use a copy of the New King James Version Bible for class. These Bibles (paperback) can be purchased at school. It is acceptable to also use other versions of the Scripture for general course work, however, the NKJV is recommended. Our teachers are prepared to work with mainstream translations (i.e. NIV, RSV, and NASV). Bible teachers may require a specific version or translation for memorization.

Technology Guidelines

Jackson Christian School endeavors to equip students with computer literacy and keyboarding skills to promote educational excellence. Computers and technology equipment will be available in the classrooms and media center. The purpose of this instruction is for communication, creative expression, skill acquisition, and problem solving and information management. To help protect students from inappropriate information Jackson Christian School has in place an Internet filtering service.

The Media Center provides a computer network and Internet access in Jackson Christian School. One benefit of being connected to the network is that it expands classroom teaching dramatically by making many resources, including original source materials from all over the world, available to students, teachers, and media specialists. It brings information, data, images, and even computer software into the classroom from places around the globe. Access to these resources can involve students in individual and group projects, cross-cultural collaborations, and idea sharing. Because the computer network and Internet is blind to class, race, gender, and age, ability, and disability, it is a valuable means for addressing the needs of all students.

While the benefits of the computer network and Internet are enormous, parents need to be aware that the Internet is an open system that contains pockets of material of which many people would disapprove and keep away from children. To help protect students from inappropriate information, Jackson Christian School has an Internet filtering system. JCS will make efforts to prevent your son/daughter's access to inappropriate materials on the network and Internet, but we cannot guarantee that he/she will not encounter text, pictures, or references that are objectionable. If a student encounters any inappropriate or offensive material he/she should contact the Systems Principal and/or classroom teacher. We ask your assistance in developing responsible attitudes, reinforcing appropriate behaviors, and observing security practices on the computer network and Internet.

Network administration will make reasonable efforts to maintain reliable service, but they cannot absolutely guarantee that the system will always be available or that files will always be saved, nor can privacy be guaranteed. Nothing maintained on this system should be considered private. Jackson Christian School has the right to review all files at any time.

Families, who would like to handle their child's access differently, please contact the school office in writing.

Electronic Use Policy

The use of the computer network and Internet is a privilege, not a right. You will be able to access the network and Internet from computers in the school any time when they are available and there is supervision.

You are responsible for what you say and do on the network and Internet. You must follow the restriction in the Acceptable Use Guidelines and exercise good judgment when using the network and Internet.

Network and Internet Responsibilities:

1. Each user is responsible for all his/her activity on the network and Internet. Account and passwords are confidential and should not be shared with other users. When using the network and Internet, you must obey any faculty or staff members, or other supervisor designated by a faculty or staff member.
2. Transmission of any materials in violation of any US or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening, harassing, or obscene material, pornographic material, or material protected by trade secret.
3. Any traffic from this network that traverses another network is also subject to that network's acceptable use policy.
4. Users must respect others' privacy and intellectual property.
5. All communication and information accessible via the computer network should be assumed to be private property.
6. The legal rights of software producers and network providers, and copyright and license agreements, must be honored. Any sources used in research must be cited and credit given to the author.

7. Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on a network, you must notify the Systems Administrator or classroom teacher. Do not demonstrate the problem to other users.
8. Students are not to change the backgrounds, screen savers or any other settings on the computers.
9. School computers are not to be used for personal email, chat rooms, message boards, games, music or music videos.
10. Students may not download anything to the computer network without permission.
11. Unauthorized charges or purchases made on the Internet are the responsibility of the user and his/her parents.

Terms and Conditions

Any violation of the network responsibilities will result in disciplinary action for a period of time to be determined by the Administration. The Administration will deem what is inappropriate use and their decision is final. The administration, faculty, and staff of Jackson Christian School, may request that the Systems Administrator deny, revoke, or suspend specific user access to the network and Internet. Any action that compromises the security of any of the computers connected to the network, or attempts to log into the network, as a Systems Administrator will result in cancellation of user privileges.

Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network and Internet.

Vandalism will result in cancellation of privileges. Vandalism is defined as any attempt to harm or destroy data of another user, the network, or any of the above listed agencies or networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses and the modification of terminal settings or accessible software.

Jackson Christian School makes no warranties of any kind, whether expressed or implied, for the services they are providing. Jackson Christian School will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the school's negligence or your errors or omissions. Use of any information obtained via Jackson Christian School is at your own risk.

Jackson Christian School specifically denies any responsibility for the inaccuracy of quality of information obtained through its service.

Chapel

Chapel is the extension of our Bible classes. Chapels are scheduled to encourage spiritual development. Careful attention and respect should be given to the speaker whether the speaker is a student, faculty, minister or guest. Students are expected to bring their Bibles.

Parent-Teacher Conferences

A formal parent-teacher conference is scheduled during the first marking period. Other parent-teacher conferences may be scheduled by calling the teacher. Parents should take the initiative to contact the teacher if there are questions concerning their student's academics.

Parent Web

JCS uses RenWeb, a comprehensive software system, for the majority of parent, student, and teacher communication. Parent Web, a component of RenWeb, is accessible via the school's web site. Parents are provided exclusive access codes to Parent Web by the school office at the beginning of the year. Grades, assignments, progress reports, etc. are all available on Parent Web. Parent Web is also the site for completing important functions such as re-enrollment and posting of family service hours.

School web site

The school web site www.jacksonchristianschool.org is a major source of information. Athletic schedules and maps, school event reminders, handbooks, and more are available on the web. Parents are encouraged to become familiar with the site and all of the information that it provides.

Postal and Email Communication

JCS uses email as the primary source of communication. Checking your email account several times per week is strongly encouraged. Keeping the school up to date with changing email and home mailing addresses is critically important.

Parent Alert

Parent Alert is an automated voice messaging service that provides notice of snow days and other last minute changes and reminders which are of vital importance to the school family. Parents should notify the school immediately of phone number changes.

Volunteering Philosophy

JCS firmly believes that parental involvement is vital for children to have the best possible school experience. Volunteer service is also vital to many school programs. Service hours help to develop camaraderie between parents, faculty, staff and the greater school family, help to contain costs and to enhance programs.

Family Service Hours Requirement

Parents are required to participate in service hours through The Family Service Agreement. JCS parent/guardians are required to donate service hours **or** pay a family service fee **or** a combination of both. The "Family Service Agreement," document must signed by each school family for enrollment in Jackson Christian School, annually. The Family Service Agreement provides complete program details.

Closed Campus, Visitors

Students are to remain on campus from the time they arrive in the morning until after the last class of the day. Students attending other schools may not come on campus at any time and enter the building without advance special permission granted by the Principal. Students may not go to the parking lot during the school day without special permission by the Principal or a teacher. All visitors must register in the school offices.

Inclement Weather, School-Closing Procedure

Jackson Christian School draws students from several surrounding communities. The weather pattern can vary within our geographic area on a bad weather day. We will always attempt to be sensitive to the safety of those who drive to our schools from a distance, as well as locally.

Fog – Fog can blanket a large area, or more commonly, isolated sections. Delaying the start of school does not work well for JCS because we rely solely on family transportation and car pools. Parents, use your own discretion if the problem exists in your area. A note will be accepted as excused if the weather in your area causes you to bring your child late to school.

Ice and Snow -Current information on both weather predictions and road conditions is reviewed by administration by 5:00am. A decision is preferably made before 6:00 a.m. unless conditions are changing by the minute. Please do not call administration or teachers for school closing information. **Families will be notified via Parent Alert and the school's website for all school closings.** You may also listen to one of the following stations:

1. FLR -- Albion FM 96.7
2. WKHM -- Jackson FM 105.3 and AM 970
3. WILX-TV -- Lansing Channel 10
4. WLAJ-TV -- Lansing/Jackson Channel 53
5. FOX 47 –TV

HIGH SCHOOL

Student Discipline

Standards of Conduct/Disciplinary Procedures for High School

Level 1 Violations

1. Level 1 Violations will result in a disciplinary action and will be documented by the teacher, Principal, or other designated school authority.
2. Chewing gum inside the high school building. (Exception: with permission from coach during an athletic practice.) A \$5.00 fine will be assessed to the student, payable to the high school office. Any amount collected throughout the year will go to the treasury of the class having the fewest violations. The second offense will result in a \$10.00 fine. The third offense will cost \$15.00. The fourth offense will result in a \$20.00 fine and a detention. Each additional offense will result in an additional \$20.00 fine and another detention.
3. Candy or snacks from the vending machine or lunchroom brought into the classrooms.
4. Dress code violations.
5. Disobedience to school and classroom rules of conduct.
6. An accumulation of three (3) unexcused tardies to the classroom as reported to the office by the classroom teacher, within a quarter of study. Accumulation of three (3) tardies in a quarter raises the offense to a level 2 violation.
7. Inappropriate display of affection or physical contact in boy-girl relationships at school or during related school activities.
8. Excessive violations of classroom unpreparedness as reported by the classroom teacher; such as being without a pen, pencil, paper, book, etc., within a quarter.
9. Violations of the electronics use policy.
10. NOTE: Four (4) Level 1 offenses become a Level II.

Level II Violations

Level II Violations are among those acts that may result in probation, suspension, and may upon severity and/or repetition of the violation, result in expulsion. Faithfulness to Biblical standards and holy living will be emphasized and taught. Situations leading to dismissal shall be of a nature that discredits the testimony of Christ and the reputation of Jackson Christian School. Dismissal from school may occur at the discretion of the school board or its designees on the recommendation of the administration. Activities and/or attitudes that violate such principles and standards include, but are not necessarily limited to the following:

1. Fighting, stealing, lying, cheating, and gambling.

2. The use of profane language or obscene actions either verbal or electronic.
3. Insubordinations, refusal to comply with reasonable requests of school personnel.
4. Willful destruction of school or private property on school premises.
5. Use of tobacco, alcoholic beverages, drugs (non-prescription).
6. Illegal weapons.
7. Antagonistic, gross disrespect to school personnel authority.
8. The possession, use, supplying or selling of drugs
9. Possession of a weapon on school grounds
10. Assault or battery
11. Immoral sexual conduct or relationships such as fornication and homosexuality
12. Insubordination or mocking and scoffing the spiritual or academic mission of the school
13. Failure to show satisfactory improvement while on disciplinary or academic probation
14. Committing arson or other defacing or destruction of school property
15. Any other serious pattern of behavior determined by the administration that for the student to continue at Jackson Christian School would be inadvisable.
16. Gestures, bullying, language, or actions that threaten or disrespects students or staff.
17. Gang activity, affiliations, or display of gang symbols.

Student Driving and Parking Regulations

Students desiring to drive to school must register their vehicle using the electronic form in Parent Web or by contacting the high school office.

1. All students parking their vehicles on campus must register a signed permit before parking on the high school lot.
2. Students must park in the designated areas only.
3. Motorcycles are not permitted to be driven on school property by any student without special permission by the Principal.
4. Speed limit while on school property is 5 m.p.h.
5. Vehicles should be locked at all times. There is to be no loitering in the parking lot.

6. Students may not go to the parking lot during the school day without special permission.
7. Failure to comply with JCS driving and parking regulations may result in the suspension of student driving privileges.

Dress Code

Our desire at JCS is for all students to dress in a Christ-honoring manner. To accomplish this we expect all students to be clean, modest, and neat.

Acceptable Student Dress

1. All boys shall wear shirts with collars and sleeves. Shirts with tails are to be tucked in. Girls must wear shirts with sleeves and a modest neckline. **(NO T-SHIRTS)** Girls' shirts, which are short, must cover mid-drift when hands are raised with NO skin showing. Low cut sweaters or shirts require a shirt to be worn underneath.
2. School issued athletic-wear sweatshirts may be worn.
3. Boys are to wear pants (dress, Dockers-style, corduroys). The pants are to be the traditional pocket-type but may have side pockets. Girls may wear dresses and skirts that touch the top of the knee, or pants (dress, Dockers-style, corduroys). No underclothing is to be visible due to sagging or low cut pants.
4. Shoes are to be worn at all times. Shoes with laces are to be tied. Athletic shoe, dress shoes and sandals are acceptable. Athletic shoes worn to school may NOT be worn for gym class or athletics.
5. Boys are to have their hair neatly cut, off the collar and eyebrows, no longer than mid-ear. They are to be cleanly shaven daily, no mustaches or beards.
6. School issued spirit-wear t-shirts may be worn on Fridays.

Unacceptable Student Dress

1. "Over-sized" clothing.
2. Tank tops, strapless, or backless dresses, halter-tops, and crop tops.
3. All tops must cover the midriff when hands are raised.
4. Pants made of spandex, slacks that conform tightly to the body, low cut /hip hugger pants and capri's.
5. Non-School sweatshirts and/or sweatpants (See #2 MS/HS dress code for exception)
6. Camouflaged/military clothing.
7. Clothing with promotional slogans, advertisements or sports teams. However, miniature logos or pictures in good taste are acceptable.

8. Beach sandals, soccer sandals, flip flops or slippers.
9. Boys and girls are to avoid extremes in hairstyles that are designed to attract attention (i.e. unusual coloring or style).
10. Boys may not wear earrings.
11. Body, tongue, nose, and eyebrow piercing or tattoos (Pierced ears on girls are acceptable).

Academic Information

Graduation Policy

Jackson Christian School does not allow for early graduation. We believe that the educational experience is not based solely on credits earned. It is our position that the senior year allows for needed growth, maturity, and spiritual development.

Graduation Requirements

1. A student who desires to graduate from Jackson Christian must earn a minimum of fifty-six semester credits from grades 9-12. Or a combination of JCS University courses, core courses, and electives equaling 56 credit hours.
2. All students are required to earn one credit in Bible for each semester they attend Jackson Christian High School. In addition to classroom work, they must also complete their Christian/Community service requirements prior to the last day of each Semester to earn a Bible credit.
3. The cumulative GPA of the students determines valedictorian and salutatorian at the end of the second semester. To be eligible, students must attend a minimum of four semesters at JCHS. To be invited to speak at the graduation commencement, they must be a member of our National Honor Society, unless waived by a vote of the administration and faculty.
4. To be eligible for class ranking, students must attend a minimum of four semesters at JCHS.
5. Graduation before a student's final semester in their Senior year is not allowed.
6. All high school students must pass the following required core courses to graduate from Jackson Christian High School:

Bible	4 years	8 credits
English	4 years	8 credits
History, Soc. St	3 years	6 credits
Mathematics	4 years	8 credits
Science	3 years	6 credits
Physical Ed.	1 year	2 credits (or sports)
Foreign Language	2 year	4 credits
Computer Class	1 year	1 or 2 credits

Visual, Performing	1 year	1 or 2 credits
Total Core Classes:		42-46 credits
General Electives:		10-14 credits

Total Requirement: 56 credits or equivalent with JCS University

Regarding Core Courses

1. Physical education may be met by participating in two varsity or junior varsity sports from grades 9-12.
2. The senior Modern Literature class may count as English or Social Studies credit; whichever is needed, but not both.
3. To receive credit each year for English classes and as a graduation requirement, each student must read, write a report, and pass the Accelerated Reader test on two books from the required reading list. One of the required books will be part of the students' English or Literature class each year.
4. Each senior shall do a major thesis to qualify for graduation. The requirements, methods, and grading will be set by the teacher of the senior English class, including a minimum passing grade. A student must complete the thesis satisfactorily to receive any English credits for second semester of the senior year.
5. Two years of Drama may equal one year of English credits, if a conflict arises in scheduling.
6. Students may be allowed to withdraw from a class and enter another one without academic penalty, if it is done within two weeks of the beginning of the first semester and within one week of the second semester. A parent, classroom teacher, and Principal must approve a drop/add form.
7. A student cannot gain an additional credit for a class that is retaken. If a student gains approval to do so by a teacher and principal, the second grade will show on the transcript. High honors candidates (such as Valedictorian and Salutatorian) cannot refigure the second grade in their GPA to their advantage.
8. Junior and Senior students may be allowed to take one daily non-core class on a pass/fail basis with the approval of the classroom teacher and counselor. The purpose of taking a pass/fail class is to encourage students to take a difficult course and broaden their horizons without endangering their GPA. A "C-" or higher grade must be achieved to record a "P" in both marking periods, or the actual grade (which would be a "D+" or lower) would be recorded instead. If a student earns an "A" or "A-" in the course, he/she has the option of counting the grade towards his/her GPA.

Academic Probation

A student who fails two or more major subjects in a marking period will be placed on academic probation for the next marking period. During this time, the student may not participate in any extra-curricular activity.

Academic probation is a serious situation for the student. School time should be entirely used for study so that grades will improve to a passing level. Students who continue to fail two or more subjects at the end of the probation period may be asked to receive “special tutoring” or other help, either within or outside JCS. In some cases, students may be asked to withdraw from the school.

Remediation

Special arrangements for tutors for High School students can be made through the building principal.

Homework

Assignments can be expected daily for each class. It is the student’s responsibility to find out what was assigned for homework if he/she missed class.

Parents and students have the opportunity to check for homework assignments daily using Parentweb/Renweb. Teachers update their classroom information daily. Time is normally given at the end of each class period to begin the next day’s homework. At JCS, we strive to minimize homework given for Wednesday evening since this is a church night for most families. An exception might be a long-term project coming due or a test scheduled for Thursday with several days notice to study in advance. Students who use their time diligently at school should not have to make a decision to stay home from their mid-week church activity in order to complete any class work.

Assignments given as homework are designed to develop initiative, response, and self-learning. Homework provides an opportunity to practice and apply concepts learned within the classroom. Any assignment must be turned in on time to receive a full grade.

Parents can help the students by providing a quiet, secluded place for study, and a regular time to be set aside for this important part of his/her schoolwork. If students use the time provided at school, the time needed at home will be correspondingly less. High school students will normally have more homework than younger students.

Exams and Semester Grades

All student 9-11th grades are required to take semester and final exams. Seniors who have earned at least an A- average are exempt from first semester exams. Seniors are exempt from taking second semester exams unless they are enrolled in a JCS University class. Final exams in every class will carry the weight of 20% of the total semester grade. Students taking a class pass/fail fall within the above requirements.

High School Grade Scale

Grade	Scale	G.P.A. (Grade Point Average)
A	95 – 100	4.0
A-	90 – 94	3.7
B+	87 – 89	3.3
B	83 – 86	3.0
B-	80 – 82	2.7
C+	77 – 79	2.3
C	73 – 76	2.0
C-	70 – 72	1.7
D+	67 – 69	1.3
D	63 – 66	1.0
D-	60 – 62	0.7
F	0 – 59	0.0

Letter Grade Interpretation

A	Excellent
B	Above Average
C	Average
D	Below Average
F	Failure
P/F	Pass/Fail

Honor Roll

High school students are recognized in local publications for their earned merit each marking period. Those who earn all “A’s” (High Honors) and those who earn all “A’s” and “B’s”, (no “C’s”) will be submitted as “honor roll”.

National Honor Society

The purpose of National Honor Society is to create enthusiasm for scholarship and learning, to stimulate a desire to serve others, provide leadership, and to develop character in the students of the school. To be eligible for membership a student must be a sophomore, junior, or senior class member. Candidates must have been attending our school the equivalent of one semester. The Faculty Council will consider students with a 3.3 GPA for membership. The Faculty Council will look over the student's application and pastoral recommendation form to insure compliance with the spiritual and social qualifications. Students meeting the standards will then be inducted into National Honor Society during a special ceremony conducted during the school year. When a senior student graduates with a minimum 3.3 G.P.A., he/she is eligible to graduate with honors, and will be recognized as such at our school's graduation commencement.

Dual Enrollment Policy

Dual enrollment for JCC, Baker, and Spring Arbor University is available for juniors and seniors for afternoon classes. Information and application for these programs are available through the counseling office. The following are guidelines for dual enrollment:

1. Students must seek approval from high school principal or school counselor.
2. Students may receive either college credit or high school credit.
3. High school credit will go towards elective hours.
4. College courses, outside JCS University, may not substitute required high school courses.
5. One college course equals one high school credit.
6. Dual enrollment does not permit early graduation.

Work Co-op

Work Co-op applications are only accepted for seniors who desire to attend school in the morning and work in the afternoon. Seniors are eligible to apply if they are within 12 credits of our graduation requirements at the beginning of their senior year, or within 6 credits at semester break. An employee verification form must be on file in school office.

Career Center

Career Center is available to juniors and seniors in the afternoon. Information and applications for this program is available through the counseling department.

Middle School

Student Discipline

Standards of Conduct/Disciplinary Procedures

Level 1 Violations

1. Level 1 Violations will result in a disciplinary action and will be documented by the teacher, Principal, or other designated school authority.
2. Chewing gum inside the high school building. (Exception: with permission from coach during an athletic practice.) A \$5.00 fine will be assessed to the student, payable to the high school office. Any amount collected throughout the year will go to the treasury of the class having the fewest violations. The second offense will result in a \$10.00 fine. The third offense will cost \$15.00. The fourth offense may result in suspension.
3. Candy or snacks from the vending machine or lunchroom brought into the classrooms.
4. Dress code violations.
5. Disobedience to school and classroom rules of conduct.
6. An accumulation of three (3) unexcused tardies to the classroom as reported to the office by the classroom teacher, within a quarter of study. Accumulation of three (3) tardies in a quarter raises the offense to a level 2 violation.
7. Inappropriate display of affection or physical contact in boy-girl relationships at school or during related school activities.
8. Excessive violations of classroom unpreparedness as reported by the classroom teacher; such as being without a pen, pencil, paper, book, etc., within a quarter.
9. Violations of the electronics use policy.
10. NOTE: Four (4) Level 1 offenses become a Level II.

Level II Violations

Level II Violations are among those acts that may result in probation, suspension, and may upon severity and/or repetition of the violation, result in expulsion. Faithfulness to Biblical standards and holy living will be emphasized and taught. Situations leading to dismissal shall be of a nature that discredits the testimony of Christ and the reputation of Jackson Christian School. Dismissal from school may occur at the discretion of the school board or its designees on the recommendation of the administration. Activities and/or attitudes that violate such principles and standards include, but are not necessarily limited to the following:

1. Fighting, stealing, lying, cheating, and gambling.

2. The use of profane language or obscene actions either verbal or electronic.
3. Insubordinations, refusal to comply with reasonable requests of school personnel.
4. Willful destruction of school or private property on school premises.
5. Use of tobacco, alcoholic beverages, drugs (non-prescription).
6. Illegal weapons.
7. Antagonistic, gross disrespect to school personnel authority.
8. The possession, use, supplying or selling of drugs
9. Possession of a weapon on school grounds
10. Assault or battery
11. Immoral sexual conduct or relationships such as fornication and homosexuality
12. Insubordination or mocking and scoffing the spiritual or academic mission of the school
13. Failure to show satisfactory improvement while on disciplinary or academic probation
14. Committing arson or other defacing or destruction of school property
15. Any other serious pattern of behavior determined by the administration that for the student to continue at Jackson Christian School would be inadvisable.
16. Gestures, bullying, language, or actions that threaten or disrespects students or staff.
17. Gang activity, affiliations, or display of gang symbols.

Dress Code

Our desire at JCS is for all students to dress in a Christ-honoring manner. To accomplish this we expect all students to be clean, modest, and neat.

Acceptable Dress

1. All boys shall wear shirts with collars and sleeves. Shirts with tails are to be tucked in. Girls must wear shirts with sleeves and a modest neckline. **(NO T-SHIRTS)** Girls' shirts, which are short, must cover mid-drift when hands are raised with NO skin showing. Low cut sweaters or shirts require a shirt to be worn underneath.
2. School issued athletic-wear sweatshirts may be worn.
3. Boys are to wear pants (dress, Dockers-style, corduroys). The pants are to be the traditional pocket-type but may have side pockets. Girls may wear dresses and skirts

that touch the top of the knee, or pants (dress, Dockers-style, corduroys). No underclothing is to be visible due to sagging or low cut pants.

4. Shoes are to be worn at all times. Shoes with laces are to be tied. Athletic shoe, dress shoes and sandals are acceptable. Athletic shoes worn to school may NOT be worn for gym class or athletics.
5. Boys are to have their hair neatly cut, off the collar and eyebrows, no longer than mid-ear. They are to be cleanly shaven daily, no mustaches or beards.
6. School issued spirit-wear t-shirts may be worn on Fridays.

Unacceptable Student Dress

1. "Over-sized" clothing.
2. Tank tops, strapless, or backless dresses, halter-tops, and crop tops.
3. All tops must cover the midriff when hands are raised.
4. Pants made of spandex, slacks that conform tightly to the body, low cut /hip hugger pants and capri's.
5. Non-School sweatshirts and/or sweatpants (See #2 MS/HS dress code for exception)
6. Camouflaged/military clothing.
7. Clothing with promotional slogans, advertisements or sports teams. However, miniature logos or pictures in good taste are acceptable.
8. Beach sandals, soccer sandals, flip flops or slippers.
9. Boys and girls are to avoid extremes in hairstyles that are designed to attract attention (i.e. unusual coloring or style).
10. Boys may not wear earrings.
11. Body, tongue, nose, and eyebrow piercing or tattoos (Pierced ears on girls are acceptable).

ACADEMIC INFORMATION

Middle School Grade Scale

<u>Grade</u>	<u>Scale</u>
A+	100
A	94-100
A-	90-93
B+	87-89
B	83-86

B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	0-59

Letter Grade Interpretation

A+	Superior
A	Excellent
A-	
B	Above Average
C	Average
D	Below Average
F	Failure
P/F	Pass/Fail

Exams and Semester Grades

Middle School students will receive a semester grade, which is the average of two quarters. Middle School exams will only be given to the 8th grade. Eighth grade students will take an exam at the end of each quarter that will count for 10% of their quarter grade.

Promotion Requirements

1. In grades 6-8, students must earn at least 11 credits per year and must pass Bible. One credit is given per semester for each daily class.
2. Bible class instructors in grades Sixth, Seventh and Eighth will require students to serve in their church or community. Students will be required to meet these standards to earn credit for the class. A parent or adult in charge of the ministry will verify all service credits.
3. To enter grade 9, Middle School students must earn 33 credits and be no lower than two grade equivalency levels on the Stanford Achievement Test.

Academic Probation

A student who fails two or more major subjects in a marking period will be placed on academic probation for the next marking period. During this time, the student may not participate in any extra-curricular activity.

Academic probation is a serious situation for the student. School time should be entirely used for study so that grades will improve to a passing level. Students who continue to fail two or more subjects at the end of the probation period may be asked to receive “special tutoring” or other help, either within or outside JCS. In some cases, students may be asked to withdraw from the school.

Remediation

Special arrangements for tutors for Middle School students can be made through the building principal.

Homework

Assignments can be expected daily for each class. It is the student's responsibility to find out what was assigned for homework if he/she missed class.

Parents and students have the opportunity to check for homework assignments daily using Parent Web. Teachers update their classroom information daily. Time is normally given at the end of each class period to begin the next day's homework. At JCS, we strive to minimize homework given for Wednesday evening since this is a church night for most families. An exception might be a long-term project coming due or a test scheduled for Thursday with several days notice to study in advance. Students who use their time diligently at school should not have to make a decision to stay home from their mid-week church activity in order to complete any class work.

Assignments given as homework are designed to develop initiative, response, and self-learning. Homework provides an opportunity to practice and apply concepts learned within the classroom. Any assignment must be turned in on time to receive a full grade.

Parents can help the students by providing a quiet, secluded place for study, and a regular time to be set aside for this important part of his/her schoolwork. If students use the time provided at school, the time needed at home will be correspondingly less. High school students will normally have more homework than younger students.

Honor Roll

Middle school students are recognized in local publications for their earned merit each marking period. Those who earn all "A's" (High Honors) and those who earn all "A's" and "B's", (no "C's") will be submitted as "honor roll".

Athletic Handbook for Middle School & High School

Philosophy of Athletics

The philosophy of athletics at JCS is to provide a medium by which our students can glorify Jesus Christ through athletic competition. Athletics is an important and integral part of the JCS total educational program. Through our program, we strive to teach principles of maturity, courage, discipline, cooperation, commitment, sportsmanship, dependability, respect for others and grace and humility in victory or defeat.

The goals for the athletic teams can be summarized with the words: participation, skill development and winning as a group. The Middle School teams emphasize participation; Junior Varsity build on participation and further skill development; while the Varsity squads seek to build on participation and skill development to put together a winning unit.

Participation in Athletics

Students must understand that participation in any form of athletics at JCS is a privilege and not a student right. We desire wide student participation in our sports program. Every person related to our athletic teams is an automatic school representative. We desire only those who will accept this responsibility with character. Negative attitudes, actions and inadequate academics will immediately remove even the best of athletes from the JCS sports team. The administration reserves the right to determine a student's eligibility at any time.

Athletic Opportunities

Fall Sports

Cross Country	Boys/Girls	Middle School (6-8)
Soccer	Boys	Middle School (6-8) Junior Varsity Varsity
Basketball	Girls	Middle School (7-8) Junior Varsity Varsity

Winter Sports

Cheerleading	Girls	Middle School (7-8) Junior Varsity Varsity
Volleyball	Girls	Middle School (6-8) Junior Varsity Varsity
Basketball	Boys	Middle School (6-8) Junior Varsity Varsity
	Girls	Middle School (6)

Spring Sports

Track	Boys/Girls	Middle School (7-8)
	Boys/Girls	Varsity
Baseball	Boys	Varsity
Soccer	Girls	Varsity
Golf	Boys	Junior Varsity
		Varsity

Athletic Policies

Michigan High School Athletic Association (MHSAA)

Jackson Christian High School and Middle School are members in good standing with the state association. The school is obligated to adhere to all standards of the MHSAA.

MHSAA Eligibility

Your role in following the rules will assure MHSAA eligibility to participate in interscholastic sports or prevent your participation as an ineligible athlete which would result in forfeiture of contests.

- 1. AGE . . .** High School students become ineligible if they reach their nineteenth (19th) birthday before September 1 of a current school year.
- 2. PHYSICAL EXAMINATION...**Students must have on file, in the school office, a physician's statement for the current school year (after April 15), certifying that he/she is physically able to compete in athletic practices and contests.
- 3. ENROLLMENT...**Students must be enrolled in a school prior to the fourth Friday after Labor Day (first semester) or the fourth Friday of February (second semester).
- 4. SEMESTERS OF ENROLLMENT...**Students cannot be eligible in high school for more than eight semesters, and the seventh and eighth semesters must be consecutive.

Students are allowed four first semesters and four second semesters of competition and cannot compete if they have graduated from high school.

- 5. ACADEMIC RECORDS...**Students must have passed at least the equivalent of 20 credit hours in the previous semester of enrollment, and must be currently passing the same.
- 6. TRANSFER STUDENTS...**A student in grades 9 through 12

who transfers to another high school is not eligible to participate in an interscholastic contest for one full semester unless the student qualifies for immediate eligibility under one or more of 15 published exceptions.

An ineligible transfer student who is confirmed to have transferred for athletic reasons is ineligible to participate in an interscholastic contest for two full semesters for the school to which the student transfers.

Students and parents anticipating a change of schools should first seek advice from their high school administration.

7. **UNDUE INFLUENCE...**The use of undue influence by any person directly or indirectly associated with a school to secure or encourage the attendance of a student for athletic purposes, shall cause the student to become ineligible for a minimum of one semester.
8. **LIMITED TEAM MEMBERSHIP...**After practicing with or participating with high school teams, students cannot participate in any athletic competition not sponsored by his or her school in the same sport in the same season.
9. **ALL-STAR COMPETITION...**Students shall not compete at any time in any sport under MHSAA jurisdiction in all-star contests or national championships, regardless of the method of selection.
10. **AWARDS & AMATEURISM...**Students cannot receive money or other valuable consideration for participating in MHSAA-sponsored sports or officiating in interscholastic athletic contests, except as allowed by the MHSAA HANDBOOK.
Students may accept, for participating in MHSAA-sponsored sports, a symbolic or merchandise award which does not have a value over \$25.
Banquets, luncheons, dinners, trips and admissions to camps or events, are permitted if accepted "in kind". Awards in the form of cash, merchandise, certificates, or any other type of negotiable documents are never allowed.

High School Academic Eligibility Requirements

1. For a student to be eligible to participate in competition, he/she must receive a C- average and no F's.
2. Eligibility is based upon a student's nine-weeks grades and is effective for the final nine weeks of school to the first nine weeks of the following school year. Ninth grade athletes will begin the new school year with a clean start, no carry-over eligibility from the previous quarter.
3. A student who receives more than one failing grade will be ineligible for the nine weeks grading period.
4. Students who received less than a C-average or who receive one (1) F in any subject will be placed on a (3) week probation.
 - a. Probation begins with the release date of the grade card at the start of the new grading period.
 - b. A student who brings their average up to a C- with no F's by the end of the probationary period is eligible to participate for the remainder of that nine weeks, providing they continue to maintain C- grade averages. Grades will continue to be checked every three weeks.
 - c. A student who does not bring his/her grades up by the end of the three (3) week probation period is then ineligible for the remainder of the nine weeks.
 - d. While on probation, a student with not more than one (1) F and whose average was at least a C-, may practice, but not dress or play in any game.
 - e. While on probation, a student who received less than a C- average and no more than one (1) F in any subject may not practice, dress or play in any game.
5. Students with unexcused incompletes are ineligible until grades are completed.

Middle School Academic Eligibility Requirements

Students, whose grades fall to the D range in 2 or more core classes, or the F range in any one core class, will be placed on academic probation. The probation will continue until the student demonstrates the ability to maintain grades in the acceptable range. Students may continue to practice when ineligible, but may not play in a game or participate in a contest. Once a student is placed on probation, their grades will be evaluated weekly to allow students to

qualify for extra-curricular activities. The student may become ineligible if no progress in elevating the grade is made.

Athletic Dress

School dress code will be the standard for dress for home and away games. This applies for all team members, managers and statisticians. Coaches may have specific requirements for team members and will address this issue in team meetings. The standard of dress applies both before and after games on road trips. Remember that you represent not only yourself but also the school, your team and the Lord Jesus Christ. We want to look as sharp as possible.

Attendance Regulations

1. All athletes are expected to be at all scheduled practices and contests. Any absence must be pre-arranged with the coach. It will be at the coach's discretion to determine acceptable reasons for missing practices or games. Unexcused absence from practice shall require disciplinary action. The severity of this discipline shall be at the discretion of the coach and staff. Absenteeism may affect the athletes standing/position with the team.
2. An athlete must be present in school by 10:30 a.m. in order to attend practice or a contest that school day.
3. An athlete, after signing out at school due to illness, may not return after school for practice or a contest.
4. An athlete who is on suspension from regular classroom attendance may not participate in any form of athletics.
5. Other than illness, excused absences approved by the administration allow students to participate that day in athletic practices or contests (i.e. college day, funeral, etc.).

Thon Day

Since the Thon is our major athletic fundraiser, all athletes are expected to participate.

Dual Sports (Not allowed for Middle School students)

If a student wishes to participate in two sports simultaneously the following procedures must be followed.

1. Written permission from parents
2. A written statement from the student declaring which sport will be their primary sport.
3. Above statement signed by both coaches involved.

The student must honor their primary sport if any scheduling conflicts arise. Also, the student must realize their position within the team could be affected.

Transportation

Transportation to and from athletic events will be arranged by JCS. All athletes are expected to ride with the team. Transportation will be in school vehicles. On rare occasions, coaches will assign athletes to ride with selected - approved adult drivers in privately owned vehicles. Athletes cannot ride with boyfriends or girlfriends to or from games.

In the event a parent would like to take an athlete home after an away contest, you, the parent, must go to the coach to inform him/her that your child will not be riding the bus home.

In the event a parent would like their student athlete to ride home with another adult after an away contest, a written request must be given to the coach.

In special situations, an athlete may drive their personal vehicle to a game ONLY if the game is near their home. No other athlete may ride in a private vehicle driven by another student. Permission must be given by the athletic director and the athletic director will inform the coach.

Schedules

All athletic schedules can be obtained at www.highschoolsports.net

General Training Rules

Each athlete is expected to maintain personal health habits that will insure the best physical and mental condition to participate in sports and represent the school in athletic competition. The interests of the team and the school should have highest priority. See Parent-Student Handbook for penalties involving use of alcohol, tobacco or illegal drugs. Coaches with specific sports may list rules particular to that sport.

Minimum Number of Practices

For the purpose of safety, a minimum number of five practices will be required for athletes prior to their first competition.

Team Tryouts and Cutting

All eligible students will be offered the opportunity to try out for an athletic team. Each sport has a starting date and there will be a minimum of three tryouts/practice before cuts are made. Cuts may be made only on the J.V. and Varsity levels.

Transportation Fee

A "transportation fee" for JCS athletes must be paid prior to the first contest of each sport. This fee helps cover transportation cost and will be set annually by the administration.

Withdrawal from a Sport

If a student wishes to withdraw from a sport the following procedures must be followed. (A student will be considered a participant after completing five practices).

1. An athlete must present a letter to the head coach from their parent/guardian requesting permission to withdraw from that sport.
2. This letter must be signed by the coach and presented to the athletic director for approval.

3. If this procedure is not followed within fourteen days, the athlete will not be eligible to participate in the next two seasons. The seasons are fall, winter and spring.
4. If an athlete withdraws from a team for any reason other than illness or injury, they will not be eligible for any honors earned while participating in that sport during that particular sport season.

Awards

Junior Varsity - All junior varsity athletes will receive a certificate upon completion of each sport. First year athletes will also receive a chenille number. One athlete will receive a trophy. This trophy will be the “Coach’s Award”. Each individual coach will decide criteria for this award.

Varsity - (Member on team for 60% of contests) (Secondary Sport - Member on the team for 40% of contests) - All varsity athletes will receive a certificate and a medal upon completion for each sport. Exceptions will be those individuals who letter in the same sport for a fourth year.

First year	Bronze Medal
Second Year	Silver Medal
Third Year	Gold Medal
Fourth Year	Plaque

A chenille varsity letter will also be presented to those athletes completing their first varsity year. Each varsity coach will be allowed to recognize up to four (4) individuals on each team with special award trophies. The number of special awards depends on the number of athletes.

1-5	1 award
6-10	2 awards
11-15	3 awards
16-above	4 awards

Special Award Trophies

1. Royal Award - given to the athlete who best demonstrates Christian character, a Christ-like attitude and treats team members and opponents with respect.
2. MVP Award - given to the athlete who is the most valuable to the team and considered the best all-around player.
3. Coach’s Award - given to the athlete who demonstrates qualities of helpfulness, constant effort, dedication and a spirit of coachability.
4. Fourth Award will be of the coach’s choosing.

Senior Award

The Senior Award is given to any senior athlete who has received ten or more varsity letters during his or her high school career.

Sportsmanship

All parents, coaches and athletes are expected to demonstrate nothing but the most appropriate sportsmanship at all athletic events.

JCS trusts that you will always respond in an encouraging, supportive way which will bring glory to the Lord, rather than reacting with words or actions which will bring dishonor upon Christ's name. Unsportsmanlike comments, actions or gestures to players, coaches, opponents or officials will not be tolerated.

As the saying goes, "we may be the only Bible others read".

Men read and admire the gospel of Christ
With its love so unfailing and true;
But what do they say and what do they think
Of the gospel according to you.

Parental/Coach Communication

Parents who have a concern that they wish to discuss with a coach, must arrange an appointment with the coach to voice their concern. Please do not approach a coach with a complaint or concern before, during or after a game. Please follow the principles found in Matthew 18 when voicing a complaint.

1. Talk directly with coach.
2. If concern is not resolved, request a meeting with coach and athletic director.

Student Contract / Parents Contracts

Contracts must be signed by both student and parents. Contracts will be kept on file in the athletic office.

Student Contract (Sample)

I, the undersigned, do agree to follow the policies stated in the Student/Athlete Handbook and realize the commitment needed to participate in athletics here at JCS, so I commit myself to the athletic program and to my individual team.

I will perform the following duties in order to fulfill the contract and show my commitment to the team and to the school.

- A. Be at EVERY practice on time. The only excuse for missing is personal illness, a death in the family or pre-arranged absence. I will give the coach ample notification if I will be absent.
- B. The team will be my number one extra-curricular activity. When conflicts arise, I realize the team comes first.
- C. I will attempt to be ready mentally for every practice and every game.

If this contract is broken, the coach and athletic director will together decide, from the following options, as to the action taken with the athlete.

- 1. Dropped from the team
- 2. One or more game suspensions from the team
- 3. Dropped from the traveling squad
- 4. Sit out portions of the game
- 5. Public apologies to team and coaches
- 6. Any other action the coach and/or athletic director deems necessary

Parent Agreement (Sample)

I/We the parent(s) agree to encourage my student athlete to follow the Student Athlete Handbook, and also to encourage 100% commitment and good sportsmanship from my child.

I/We also agree to show partnership with the Athletic Department through attendance at games whenever possible, good sportsmanship, godly conduct and volunteering to help at athletic events at least once during the season.

Signature _____ Signature _____

Release from Liability and Assumption of Risk Agreement

I/We are aware that _____ (“Student”) may participate in one or more intramural, club sports athletic programs, and other athletic events and activities at or of Jackson Christian School, and ministry of Royal Ministries, Inc. (“JCS) or in which JCS students, staff, and others participate (all such programs, events, and activities, collectively “Athletic Programs or Events”) at my/our and the Student’s own risk and I/we irrevocably assume all risks of harm, damage, liability, injury, and loss associated with, related to, or potentially arising from or related to such participation. I/We understand that participating in any Athletic Program or Event can be a dangerous activity involving risk of injury and even death. I/We understand that I/we are responsible for the cost of any and all medical services that the Student may require as a result of participating in Athletic Programs or Events.

In consideration of JCS’s permitting the Student to try out and engage in Athletic Programs or Events, including but not limited to, practicing and competing in such activities and traveling to or from such activities (hereinafter “participation” or “participating” in Athletic Programs or Events), I/we hereby fully and irrevocably release, waive and discharge JCS and its officers, directors, coaches, employees and volunteers (“Released Persons and Entities”) from all liability to me/us and the Student or his/her personal representatives, assigns and heirs for all loss, liability damages or expense, whenever arising or discovered, and any claim or demands therefore, on account of, or related to, any injury to person or property or resulting in death of the Student while the Student is participating in an Athletic Program or Event, including injury, loss or damages caused in whole or in part by the negligence of the Released Persons and Entities, excepting only injury or death caused by intentional or reckless acts of the Released Persons and Entities.

I/We authorize JCS to provide and secure medical assistance needed on behalf of the athlete above mentioned.

I/WE HAVE READ THIS DOCUMENT AND AGREE TO BE BOUND BY THIS DOCUMENT. I/WE UNDERSTAND THAT THIS DOCUMENT BARS ANY RECOVERY FROM THE RELEASED PERSONS AND ENTITIES FOR INJURY, DAMAGE, OR DEATH TO THE STUDENT WHICH RESULTS FROM OR IS RELATED TO THE STUDENT’S PARTICIPATION IN OR AT ATHLETIC PROGRAMS OR EVENTS AS SET FORTH ABOVE

Elementary School

Credit Loses and Grade Retention

Students in grades 1-5 at the Elementary School who miss twenty-five (25) days throughout a school year will be retained unless the Principal grants an extension. If the 25 absences are due to many unexcused days missed, extensions will not be given; the student will have to be retained.

Standards of Conduct/Disciplinary Procedures

Faithfulness to Biblical standards and holy living will be emphasized and taught. Activities and/or attitudes that violate such principles and standards include, but are not necessarily limited to the following:

Level I Violations

- 1) Disobeying general school rules
- 2) Disobeying playground
- 3) Dress code violation
- 4) Teasing

Level II Violations

- 1) Inappropriate physical actions toward others
- 2) General aggression
- 3) Stealing
- 4) Lying

Level III Violations

- 1) Willful destruction of school property
- 2) Disrespectful actions / Insubordination
- 3) Inappropriate words, body language, gestures
- 4) Physical actions toward an adult or another student with intent to hurt
- 5) Bullying

Dismissal

Situations leading to dismissal shall be of a nature that discredits the testimony of Christ and the reputation of Jackson Christian School. Dismissal from school may occur at the discretion of the school board or its designees on the recommendation of the administration. Dismissal may take place for the following infractions:

- 1) The possession, use, supplying or selling of drugs, tobacco, and alcoholic beverages

- 2) Possession of a weapon on school grounds
- 3) Assault or battery
- 4) Immoral sexual conduct or relationships such as fornication and homosexuality
- 5) Insubordination or mocking and scoffing the spiritual or academic mission of the school
- 6) Failure to show satisfactory improvement while on disciplinary or academic probation
- 7) Committing arson or other defacing or destruction of school property
- 8) Any other serious pattern of behavior determined by the administration that for the student to continue at Jackson Christian School would be inadvisable.
- 9) Fighting, assault

Consequences at the elementary level may include but are not limited to the following: warning, missed recess, parental contact, suspension, and expulsion. Other appropriate consequences may be utilized. The severity of the consequence will be determined by the severity and repetition of the offense. All situations that arise are unique and will be handled in a manner that best serves the circumstances.

Dress Code

Acceptable Student Dress

- 1) Dress pants or jeans.
- 2) Solid shirts and shirts with patterns (stripes, dots, checks, etc.)
- 3) Shirts with small logos (such as polo shirts with an American Eagle logo)
- 4) Shoes (tied) and socks/Athletic shoes are appropriate
- 5) Neat haircuts (No longer than mid ear and off the collar for boys)
- 6) Modest knee-length shorts/Capri pants – August, September, May, and June.
- 7) Boots, snow pants (or extra pants), hats, mittens for cold weather and snow.
- 8) Spirit wear

Girls

- 1) Dresses, skirts, or culottes – knee length
- 2) Tights, leggings under skirts or dresses (that are of appropriate length)
- 3) Tops must cover mid-drift with hands raised

Unacceptable Student Dress

1. Shirts with words, or pictures of any kind, promotional advertisements, sports teams, slogans
2. Camouflaged/military clothing
3. All athletic type pants/shorts (sweats, parachute pants, warm ups, etc...)
4. Leggings worn alone (or under long tops or short skirts)
5. Tank tops or tops with spaghetti straps
6. Beach, soccer sandals, or flip-flops
7. "Oversized" clothing
8. "Low-rise" "hip-hugger" jeans or pants below natural waistline.
9. Slacks that conform tightly to the body
10. Unusually colored hair or hairstyles
11. Make-up
12. Body piercing or tattoos (pierced ears on girls are acceptable)

Academic Information

Remediation

Jackson Christian Elementary is pleased to offer Reading Recovery for first grade children who are having difficulty with reading. Reading Recovery is a short-term intervention that supports classroom literacy instruction. Students, who are enrolled, receive individual lessons daily with a specially trained teacher. Reading Recovery is a research-based program that serves children internationally. Contact the elementary office for further information regarding Reading Recovery.

Promotion Requirements

Students must show adequate advancement in reading, language, math, and science in order to be promoted to the next grade. This determination will be made by the teacher and Principal, and will be final. Consultation with parents will be scheduled as soon as significant difficulties are identified.

Academic Probation

A student who fails two or more major subjects in a marking period will be placed on academic probation for the next marking period. During this time, the student may not participate in any extra-curricular activity.

Academic probation is a serious situation for the student. School time should be entirely used for study so that grades will improve to a passing level. Students who continue to fail two or more subjects at the end of the probation period may be asked to receive “special tutoring” or other help, either within or outside JCS. In some cases, students may be asked to withdraw from the school.