



The Family Service Agreement provides the school with a source of steady volunteer hours and /or additional income to reduce costs. JCS parent/guardians are required to:

- Donate 25 service hours **or**
- Pay a \$625 family service fee **or**
- A combination of both

Family Service Hours (volunteer service) are vital to Jackson Christian School. Service Hours help to develop camaraderie between parents and school staff and help to contain costs and enhance programs. Most important is the fact that children of parents who are involved in their school are far more likely to succeed in the classroom and in life.

Fulfilling Program Requirements

- It is recommended that you endeavor to serve throughout the year.
- Family Service Agreement calendar year runs from **April 1– March 31**. Summer projects are available. No carryover.
- For the purposes of this program the school places a value of \$25.00 per hour served, on time that is donated.
- Parents may choose the best option, according to their circumstances, when fulfilling the Family Service Agreement. You may choose to pay a Family Service Fee of \$25.00 per un-served hour. Each hour not served will be billed in April of each year at the rate of \$25 per hour with a payment due date of May 1st.
- Parents are responsible to complete the volunteer service form on Parents Web or submit a paper form no later than one week after completing each qualifying service. Hours are tracked in Parents Web for your convenience.
- Service hours **cannot** be completed by students on behalf of their parents.

Serving Hours at the Resale Depot Resale Store, on Wildwood Ave. in Jackson

Hours may be served at the Resale Depot Resale Store. The Resale Depot and JCS have entered into a partnership that allows the school to share in the store's proceeds based on the number of volunteer hours served by our JCS families at the store. **IMPORTANT:** It is the store's policy that volunteers must serve a minimum of four hours in a calendar month for the hours to be counted towards the school's share of the proceeds. Therefore, a **minimum of four hours must be served during a calendar month** before they are credited to your family service hours. **Volunteers must sign in and out at the store and must record the same hours in Parents Web for the hours to count towards Family Service Hours.** Weekend and summer hours are abundant at the Resale Depot. We encourage parents and grandparents to volunteer there.

Additional Options for Fulfilling Service Hours

- Family Service Hours may be completed by adult family members, such as grandparents, on behalf of the parent. Hours must be documented so that credit is given to the family account. **Student or friends may not donate hours.**
- Parents who attend school provided seminars, or other qualifying parenting or Christian worldview seminars, can log up to four Service Hours for their participation in those seminars. Seminars must be attended by the parent/guardians.
- Verify in advance that a seminar or class meets the qualification of parenting or Christian worldview material.

Pool of Hours for Families Experiencing Extenuating Circumstances

- Families who serve more than 25 hours may donate their extra hours to a "pool" of volunteer hours for the purpose of helping JCS families who are experiencing difficult circumstances. If you would like to donate hours to the pool, please notify the school office by February 1st.
- Families who are experiencing extenuating circumstances, causing them to be unable to complete their hours, may submit a request to have hours from the pool credited to them. Written requests must be submitted to the school office by Feb. 1st. **Only those with mitigating circumstances, for example, a long term illness by a parent, should submit a request for assistance.** We would expect all other circumstances to be considered short term and therefore be your hours to be completed. Please do not wait until the last minute to complete your hours.

Family Service Hours Opportunities

- It is the parent's responsibility to take the initiative to seek opportunities to fulfill their Service Hours.
- The school will endeavor to provide regular communication about service opportunities.

I/We understand the Family Service Agreement as described above and agree to fulfill this commitment by donating our time or paying the Family Service Fee when invoiced. I/We understand that we are responsible for properly reporting Service Hours so that they can be tracked in the Parents Web System.

Parent Signature

Date

Parent Signature

Date