

All Year

Volunteers at MS Events

Various times of the year – Fun night, mystery dinner, homecoming, Creation Museum trip, Christmas party, clubs, etc. Contact: tbarney@jacksonchristianschool.org

MS Chaperones

Various times of the year – Fun night, mystery dinner, homecoming, Creation Museum trip, Christmas party, Contact: tbarney@jacksonchristianschool.org

Resource Room Tutor

All year – Provide regular academic support to MS and HS students
Contact: tbarney@jacksonchristianschool.org

HS Lunch Room Volunteers

All year – Various duties during lunch hours Contact: lmeneil@jacksonchristianschool.org

Tutoring Students – HS Math

All year – Anytime during the day or after school throughout the school year. – Help students that need extra assistance in completing assignments. Brief explanations of methods used in the class will be provided if desired. Contact: Ruth Ellen Howdyshell rhowdyshell@jacksonchristianschool.org

Clean Out Buses HS/MS

At the end of each sport season – Wash inside and outside of buses.
Contact: Terry Howdyshell thowdyshell@jacksonchristianschool.org

Elementary Hot Lunch Coordinator

All year - 5 to 10 hours most at the beginning of the year. Organize menus, list of volunteers (and substitutes), set dates for lunch is to be served. Assign team leaders and lunch volunteers, copy all schedule. Train as necessary. Be available for assisting and substituting.
Contact: Lori Davis ldavis@jacksonchristianschool.org

Elementary Hot Lunch Volunteer

All year – 2 hours per week. Kitchen help – arrive at school about 10:30 for assignments from team leader. Desserts – make requested item and delivery to school on Friday at drop off.
Contact: Lori Davis ldavis@jacksonchristianschool.org

Box tops and Soup Labels - EL

Throughout the year – Coordinator – Pack and ship box tops and labels as needed. Cutters and counters -- Trim, cut and count box tops and labels ready to be packed and shipped.
Contact: Lori Davis ldavis@jacksonchristianschool.org

Room Mothers - EL

As needed -- Help with classroom parties, and other activities through out the year. Contact Lori Davis ldavis@jacksonchristianschool.org

Intramural Coordinator - EL

Full year or for each individual sport (soccer –fall, basketball – winter, t-ball – spring -- Aid Debbie Drake in organizing and implementing the intramural sports program for students K – 5 organize teams, uniforms, equipment, officials. Contact Debbie Drake ddrake@jacksonchristianschool.org

Bulletin Board Creation for Physical Education - EL

Provide one time or up to once a month bulletin board for Elementary Physical Education, Use your own ideas or those of Debbie Drake. ddrake@jacksonchristianschool.org.

Cover Reading Books - EL

As needed -- Cover books for reading wall. Contact Jill Barney jbarney@jacksonchristianschool.org.

Work in Preschool Class

As needed -- Help with student groups. Contact Karen Williams kwilliams@jacksonchristianschool.org.

Preschool Art Projects

As needed -- Prepare items for art projects. Contact Karen Williams kwilliams@jacksonchristianschool.org.

Bible Verses - EL

Approximately 30 minutes each week -- Listening to students say their memorized Bible verses. Contact individual classroom teachers.

Sound Technician - EL

As needed -- Set up and run sound during musicals and special programs. Contact Lori Davis ldavis@jacksonchristianschool.org.

Hall Bulletin Boards - EL

Once a month -- Take down and put up new bulletin boards as themes change each month. Contact individual classroom teachers.

Classroom Helper - EL

As needed – Friday folders, art projects, bulletin boards, grade papers, special activities. Contact individual classroom teachers.

Concessions Stand – HS/MS

All year – Two different opportunities

1. In charge of purchasing supplies.
2. In charge of setting up workers.

Contact Laura McNeil at lmneil@jacksonchristianschool.org

Concessions Stand – HS/MS

During Sport season -- Running stand during the games. Contact individual who will be willing to be responsible for setting up workers.

Media Center – HS/MS

Mornings prior to school and or afternoons after school (2:45 to 4:00) once or twice a week. Supervision of media center. Contact Joanne Knowlton jknowlton@jacksonchristianschool.org.

Mailings - ADMIN

2-3 hours a day 2 times a month -- Coping, folding, stuffing envelopes for large mailings each month.

Contact Linda Tippin ltippin@jacksonchristianschool.org

Science Experiments – 1st Grade

Bi weekly 10 minutes prep and 20 minutes to teach – Teach everyday experiments with the class.

Contact Betty Lindquist blindquist@jacksonchristianschool.org

Listen to children read and take AR test – 1st Grade

Listening to children read -- making sure they know how to use the computer to take the test. Contact

Betty Lindquist blindquist@jacksonchristianschool.org

Wash seat sacks – 1st Grade

Wash before each break in school. Contact Betty Lindquist blindquist@jacksonchristianschool.org.

Check children on word wall list – 1st Grade

Done quarterly -- Check off words the child reads fluently on teacher list. Contact Betty Lindquist

blindquist@jacksonchristianschool.org

Make Monthly Journals – 1st Grade

Monthly – Coping journals and putting them together. Contact Betty Lindquist

blindquist@jacksonchristianschool.org.

Middle School/High School Hot Lunch Program

Thursday's once a month -- Preparing hot lunch for students. Contact Marge Stanton at mstanton@jacksonchristianschool.org.

Weight Room Help – HS/MS

Once a week for approximately one hour disinfecting equipment. Contact Bob Stanton bstanton@jacksonchristianschool.org

Pizza Lunch – HS/MS

Tuesday and Friday lunch hours – serving pizza. Contact Linda McNeill lmcneil@jacksonchristianschool.org.

Ala-cart lunch – HS/MS

Monday and Wednesday lunch hours – Set-up and serve items. Contact Linda McNeill lmcneil@jacksonchristianschool.org

Athletic gate help – MS/HS

Game days – Collecting money. Contact Laura McNeil at lmcneil@jacksonchristianschool.org

Computer repair – HS/MS

As needed throughout the year – Trouble shoot and repair computers. Contact Lori Harshbarger lharsbarger@jacksonchristianschool.org.

Elementary Library Book Reviewer - EL

As needed/can be done at home – Read new books for inappropriate and anti-Christian content. Review form provided. Contact Chris Sukta csukta@jacksonchristianschool.org

Elementary Library Book covering - EL

As needed during library hours – Covering paperback books with vinyl covers. Contact Chris Sukta csukta@jacksonchristianschool.org

Miscellaneous Elementary Library tasks - EL

As needed small library projects. Contact Margo Wieber csukta@jacksonchristianschool.org

Coordinator for Wendy's Community Nights – HS/MS

Up to parent volunteer as to when – these are fund raisers to benefit student chapel and spiritual emphasis programs. Several Local restaurants will donate a portion of their proceeds to the school if the school organizes and promotes a “community night” or series of community nights with them. Parent would arrange the dates with the restaurant and help to promote it to the school family, through flyers in parent press and bulletin board, email blasts and posters and any other ideas they

have. Wendy's for example presented JCS with a check for over \$600 after our 4 community nights. Contact Linda Tippin ltippin@jacksonchristianschool.org

Music Boosters HS/MS Ideal for parents of band or choir parents

Parent volunteers to help raise funds and provide organizational support to the music program. Contact Shelby Love at slove@jacksonchristianschool.org or Ms. Bukowski at 783-2658

Book Processing – HS/MS

Any school day – typing cards, taping and labeling new and donated books for placement on library shelves; this job calls for people who are detailed oriented and enjoy a quieter working environment. Contact Joanne Knowlton jknowlton@jacksonchristianschool.org

Quiz Bowl Team Chaperone - HS

Quiz Bowl Meet days, usually of Saturdays – Help to coordinate lunches and snacks for Quiz Bowl team; chaperone and monitor quizzing on their trips. Contact Joanne Knowlton jknowlton@jacksonchristianschool.org

High School Choir Accompanist – HS

Sept. – May 11:20am – 12 pm Mon, Tues and Fri. Accompany the High School Choir on piano, playing both accompaniment parts and vocal part, during class-time and concerts. Daily participation is not required until the week preceding concerts. Mr. Steck can be very flexible in his teaching to accommodate your schedule. You should be a proficient player, looking to improve your skills and musicality.

Middle School Choir Accompanist – MS

April – May 2:20 pm to 2:45 pm Wed, Thur, and Fri. Accompany the Middle School Choirs on piano, playing both accompaniment parts and vocal parts during class-time and concerts. Daily participation is not required until the weeks preceding concerts. Mr. Steck can be very flexible in his teaching to accommodate your schedule. You should be a proficient player, looking to improve your skills and musicality!